

Minutes of the Lyman Town Council Regular Meeting  
October 10, 2016, Monday 6:00 p.m.  
Lyman Town Hall, 81 Groce Road

**Call to Order with Invocation and Pledge of Allegiance:**

The regularly scheduled meeting of Lyman Town Council was called to order at 6:03p.m. at 81 Groce Road by Mayor Pro Tem, Larry Chappell.

**FOIA:**

Notice of this regularly scheduled meeting with an agenda was publicly posted, published and forwarded to the media no less than 24 hours prior to adjournment.

**Motion to appoint Town Clerk and Oath of Office**

Councilman Glenn Greer made a motion to appoint Noel Blackwell Town Clerk, Councilman Hoyt Dottry seconded the motion, all in favor. Motion carried.

Chief of Police, Jay Hayes, administered the Town Clerk oath of office to Noel Blackwell.

**Roll Call:**

Conducted by Gregg Miller, and quorum was present by:

Present: Larry Chappell, Presiding Officer, Mayor Pro Tem

Rick Hellams

Hoyt Dottry

Glenn Greer

Absent: Tony Gillespie, Mayor

Tony Wyatt

**Reading and Approval of Minutes:**

The revised minutes of the regular meeting held on September 12, 2016 were reviewed and a motion was made by Councilman Hoyt Dottry to accept the minutes, Councilman Glenn Greer seconded, all in favor. Motion carried.

The minutes of the special meeting held on October 3, 2016 were reviewed and a motion was made by Councilman Glenn Greer to accept the minutes, Councilman Hoyt Dottry seconded, all in favor, Motion carried.

**Request to Appear Before Council**

a. Mr. Richard Lanford, 209 Earl Drive

**Review of Treasurer's Report:**

Gregg Miller reviewed the report.

**Presenters:**

a. Presentation by Creative Playscapes regarding multi use park/playground area.

**Department Reports:**

**Police Department:** Chief Hayes gave his report to council and it is attached in a permanent file.

**Fire Department:** Assistant Chief Shawn Harter gave report to council and it is attached in permanent file.

**Public Works/Wastewater & Pre-treatment:** Scott Miller gave the Wastewater report and it is attached in permanent file.

**Zoning and Planning:** Report was provided in council's packet and it is attached in a permanent file.

Old Business:

**a. Approval of revised Victim's Advocate Budget**

Councilman Glenn Greer made the motion to adopt the budget and Councilman Hoyt Dottry seconded, all in favor. Motion passed.

New Business:

**a. Oath of office for Town Clerk, Noel Blackwell**

Moved to the beginning of the meeting see item 3.

**b. First Reading of an Ordinance Prohibiting Use of Private Property to Avoid Traffic Control Devices**

Motion made by Councilman Hoyt Dottry and seconded by Councilman Glenn Greer, all in favor. Motion passed.

**c. First Reading of an Ordinance to rezone the property located at Little Mtn. Road and Inman Road and Presentation by Zoning/Planning Board Chairman, Greg Wood, regarding Ordinance to Re-zone the property located at Little Mtn. Road and Inman Road. Parcel #'s 5-07-00-064.00 and 5.07-00-064.04 from General Business District to R-15 Residential. This is to include a variance to R-15 setbacks of 20 foot front and rear setbacks with corner lot side setback at 15 feet.**

Motion made by Councilman Glenn Greer to accept the Zoning Board's recommendation and seconded by Councilman Hoyt Dottry, all in favor. Motion carried.

Motion made by Councilman Glenn Greer to accept variance and seconded by Councilman Rick Hellams, all in favor. Motion carried.

**d. Proclamation Red Ribbon Week**

Mayor Pro Tem Larry Chappell presented the Proclamation for Red Ribbon Week.

**e. Proclamation National Disability Employment Awareness**

Councilman Glenn Greer presented the Proclamation for National Disability Employment Awareness.

**f. Proclamation Breast Cancer Awareness Month**

Mayor Pro Tem Larry Chappell presented the Proclamation for Breast Cancer Awareness Month.

**g. Resolution to replace awning at Pacific Place**

A resolution to replace the awning at Pacific Place for \$6,250.00 to be paid out of the hospitality fund, a motion was made by Councilman Glenn Greer, seconded by Councilman Hoyt Dottry, all in favor. Motion carried.

**h. Resolution to adopt Grievance Procedure Policy**

A motion was made by Councilman Glenn Greer, to adopt the Grievance Procedure and Councilman Rick Hellams seconded, all in favor. Motion carried.

**i. Resolution to adopt Reasonable Accommodations Policy**

A motion was made by Councilman Glenn Greer, to adopt a Reasonable Accommodations Policy, Councilman Hoyt Dottry seconded, all in favor. Motion carried.

**j. Resolution to adopt Procedure for Additions to the Veteran's Memorial**

Gregg Miller withdrew the resolution.

**k. Resolution to approve the Victim's Advocate Budget**

Motion was made by Councilman Glenn Greer to approve the Revised Victim's Advocate Budget, Councilman Hoyt Dottry seconded, all in favor. Motion carried.

**Executive Session:**

Mayor Pro Tem, Larry Chappell, asked for a motion to go into executive session at 7:22 p.m., for the specific purpose of discussion regarding contractual arrangement for hiring a website design firm. Councilman Glenn Greer made the motion, Councilman Hoyt Dottry seconded. Chappell said it is 7:51 p.m. and made the motion to come out of executive session, Councilman Glenn Greer with the second, all in favor. Announced out of executive session with the stipulation that no decisions were made or no votes were taken while in executive session.

Possible Council actions in follow up to executive session as listed in Item 10 above

- a. Possible actions regarding hiring a website design firm.

**Announcements:**

Special Election October 11, 2016

Election November 8, 2016

Next regular scheduled meeting, Monday, November 14, 2016

**Adjournment:** Presiding Officer Chappell said do I have a motion to adjourn.

- a. At 7:53 p.m. Councilman Hoyt Dottry made a motion to adjourn, Councilman Glenn Greer seconded with all in favor.