



## November 27th, 2018 Planning Commission Meeting Minutes

### Planning Commissioners Present:

Cecil Young  
Lisa Dill  
Sylvia Murray  
Tommie Sutton  
Neil Walsh

### Planning Commissioners Absent:

Misty Dunn

Assistant Chairperson Young opened the meeting at 5:30 PM and a quorum was established.

Assistant Chairperson Young asked for a motion for the minutes of October 25th, 2018 to be approved. Lisa Dill made a motion, Tommie Sutton seconded the motion, and the board voted unanimously to approve the previous minutes.

### **Resignation of Chairperson Andrea Mabrey and election of new Board Chairperson**

Board members received copy of Chairperson Andrea Mabrey's resignation email.

Cecil Young, asked for a discussion on electing a new Chairperson. Lisa Dill made a motion to table the election until a new board member has been appointed by Town Council. Tommie Sutton seconded the motion. The board voted unanimously to approve the tabling of the election of a new Board Chairperson.

### **Minor Subdivision Plat Approval**

Darrell Purchase informed the board of a Minor Subdivision approval for a property located on the northside of Northwood Circle consisting of 12.26 acres. The property owner requested that the property be subdivided into three parcels. Parcel one will be sold to a developer who will be submitting a preliminary minor subdivision plat to construct eight new homes. The other two parcels will be sold to the abutting property owner who will not be constructing anything on these lots. Neil Walsh had questions regarding a checklist of requirements that had to be met for approval and if the Planning & Zoning Commission had to approve the Minor Subdivision. Lance Estep, Principle Planner for the

Appalachian Council of Governments spoke to answer Mr. Walsh's concerns. Mr. Estep stated that Minor Subdivisions are reviewed and approved by the Planning Administrator. All requirements for a Minor Subdivision will be reviewed by the Planning Administrator for compliance. There was no further discussion on the item.

### **Strategic Plan Workshop**

Cecil Young turned the meeting over to Lance Estep who is the Principle Planner for the Appalachian Council of Governments. Lance Estep provided the board with a PowerPoint presentation of the Town of Lyman's Comprehensive Plan. Lance Estep spoke of the progress the Stakeholders Committee have taken over the course of one year. Several topics were discussed including Strategies to be used, Sense of Place, Property Cleanup, Historical Preservation, Transportation and Communication. Character Areas and Future Land Use topics were discussed. These areas were broken down into several areas which included Holly Springs, Lake Cooley, Milltown, Central Business, Gateway, Industrial Park and the Mill. Neil Walsh had questions regarding an inspection by the state of the mill site for possible toxic waste. Mr. Walsh had concerns about who would be responsible for the cleanup. The next steps discussed by Lance Estep were to have a public open house in December, a workshop for the Town Council and Planning & Zoning Commission in January and the Adoption Process in February.

### **Adjourn**

Assistant Chairperson Young asked for a motion to adjourn the meeting. Lisa Dill made a motion to adjourn and was seconded by Tommie Sutton. The board voted unanimously to adjourn the meeting at 6:35 p.m.