

Minutes of the Lyman Town Council
Personnel Committee Meeting
Tuesday, February 19, 2019 at 6:00 p.m.
Lyman Town Hall, 81 Groce Road

CALL TO ORDER

Presiding Officer Call to Order at 6:00 p.m.

FOIA

Notice of this meeting with an agenda was publicly posted, published and forwarded to the media no less than 24 hours prior to adjournment.

ROLL CALL

Conducted by Town Clerk

Present:

Greg Wood
Glenn Greer
Hoyt Dottry

READING AND APPROVAL OF MINUTES

Reading and approval of minutes from Personnel Committee meeting on July 12, 2018 meeting. Hoyt Dottry made a motion to approve the minutes as read. Glenn Greer seconded the motion and all were in favor.

Discussion and possible action regarding dress code policy for employees.

After discussion by the committee, Glenn Greer made a motion to recommend the policy to Town Council for approval with some amendments. Hoyt Dottry seconded the motion and all were in favor. Said amendments will be incorporated into the proposed policy and said revised policy will be submitted to Council at the next regularly scheduled meeting for their consideration.

Discussion and possible action regarding amendment to current policy on allowed amount of annual carry over sick time

After discussion by the committee, Glenn Greer made a motion to recommend the policy to Town Council for approval with some amendments. Hoyt Dottry seconded the motion and all were in favor. Said amendments will be incorporated into the proposed policy and said revised policy will be submitted to Council at the next regularly scheduled meeting for their consideration.

Discussion and possible action regarding Sick Leave Bank Policy

After discussion by the committee, Glenn Greer made a motion to recommend the policy to Town Council for approval with some amendments. Hoyt Dottry seconded the motion and all were in favor. Said amendments will be incorporated into the proposed policy and revised policy will be submitted to Council at the next regularly scheduled meeting for their consideration.

Executive Session

A motion to go into executive session for the purpose of discussing employee discipline was made by Greg Wood at 6:47 p.m. The motion was seconded by Hoyt Dottry and all were in favor.

A motion to come out of executive session was made by Greg Wood and seconded by Hoyt Dottry at 7:35 p.m. The motion was approved by all. No actions or votes were taken in executive session.

Adjournment

Greg Wood made a motion to adjourn at 7:36 p.m. Hoyt Dottry seconded the motion and all were in favor.