



Subdivision & Plat Review Application

MEETINGS WITH THE PLANNING AND ZONING ADMINISTRATOR ARE BY APPOINTMENT ONLY

Date: _____

Type of Submittal (circle one):

Exempt Preliminary Minor Plat Final Minor Plat
Preliminary Major Plat Residential Final Major Plat
Non-Residential Final Major Plat

**ALL APPLICATIONS MUST BE SUBMITTED WITH ALL REQUIRED SUPPORTING DOCUMENTATION
PER THE TOWN'S LAND DEVELOPMENT REGULATIONS**

**NO PARTIAL SUBMISSIONS WILL BE ACCEPTED. ALL DOCUMENTS MUST BE ACCURATE, UP-TO-DATE, COMPLETE
AND PROVIDED WITH THE APPLICATION FOR CONSIDERATION.**

**APPLICATION COMPLETE WITH SUPPORTING DOCUMENTATION MUST BE PROVIDED AT LEAST 30 DAYS PRIOR TO
THE COMMISSION MEETING IN WHICH THE SUBMISSION IS TO BE CONSIDERED**

Developer/Property Owner: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Engineer: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Property Location: _____ Tax Map Number: _____

Zoning Classification: _____ Number of Acres: _____

Number of Proposed Lots: _____

Describe the nature of the request/proposed use of property:

I have received a copy of the Town of Lyman's Land Development Regulations and have addressed these regulations in the plans for the proposed development. I understand that If the regulations are not addressed the proposed development will not be approved.

DEVELOPER/PROPERTY OWNER
Date: _____

ENGINEER
Date: _____



***** OFFICE USE ONLY *****

Preliminary Plat

Pre Application Conference: _____ (ALL DEVELOPERS MUST MEET WITH STAFF AT LEAST ONCE)

Comments: _____

Recommendation: Approved _____ Denied: _____

Planning Commission Meeting Date: _____

Approved: _____ Denied: _____ Comments: _____

Final Plat

Planning Commission Meeting Date: _____

Comments: _____

Recommendation: Approved _____ Denied _____

FEE PAID: _____

Explanations and Fees

- Exempt Subdivision – meets any of the following conditions:
 - Involves the division of land into parcels of five acres or more where no new street is involved
 - Includes the combinations or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standards of the Zoning Ordinance and other applicable regulations.
 - \$50 Application Fee
- Minor Subdivision: **does not involve** any of the following:
 - Creation of any new streets
 - The extension of public water or sewer lines
 - The installation of drainage improvements through one or more lots to serve one or more other lots
 - \$100 Application Fee
- Major Subdivision is any subdivision other than an exempt or minor subdivision.
 - Residential -\$750 fee or \$10 per lot, whichever is greater
 - Commercial Development Plans are \$1000
- Final plat application fee \$50