

**LYMAN TOWN COUNCIL MEETING MINUTES**

**August 15, 2014**

**3:00 P.M.**

**LYMAN TOWN HALL – 81 Groce Road**

1. **Call to Order:** Mayor Pro-Tem Tony Wyatt announced it was 6:02 PM and he was calling the special unscheduled meeting of Lyman Town Council to order.
  
2. **FOI:** Tammy Redd, “Acting” Clerk responded to Mayor Pro-Tem Tony Wyatt’s question if written notice of this meeting with an agenda was publicly posted, published and forwarded to the local newspapers no less than 24 hours prior to adjournment and she responded yes.
  
3. **Roll Call by Clerk:** Conducted by “Acting” Clerk Tammy Redd  
**Present:** Tony Wyatt, Mayor Pro-tem  
Daisy Carter  
Larry Chappell  
Rita Owens  
Teresa Shuler  
Donnie Wetzel  
**Not Present:** Rodney D. Turner, Mayor
  
4. **New Business:**
  - a. **Motion relating to internal procedures at Town Hall.**

Teresa Shuler made a Motion relating to internal procedures at Town Hall, “I move that all keys to Town Hall or safes and lockboxes in Town Hall, all computer passwords, all personnel files, any Town Credit Cards, Town Computers, Town Firearms and all original or duplicate town documents, in the possession of, or under the control or direction of, the Mayor to be transferred to the Chair of the Council’s Personnel and Policy Committee by 5:00 p.m. today. Alternatively, the Mayor Pro Tempore is authorized to take whatever steps necessary to secure the Town’s Assets and the Town Hall Premises.” Rita Owens seconds the motion. All in favor, motion carried.
  
  - b. **Motion relating to security cameras at Town Hall.**

Teresa Shuler made a motion that Council authorize the Mayor Pro Tempore to (1) arrange immediately for IT personnel to transfer access to the feed from Town Hall security cameras to the Mayor Pro Tempore to be assigned to the Police Chief or other persons as he may designate, and (2) arrange for IT personnel to disable such cameras, if necessary, until that access can be transferred. Rita Owens seconds the motion. All in favor, motion carried.

**c. Motion relating to check signing authority for the Town.**

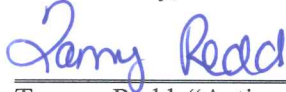
Councilman Larry Chappell made a motion relating to check signing authority effective this date, revoke all prior authorizations for check signing authority only the Mayor, Mayor Pro Tem and Chair of the Personnel Committee to have joint check signing authority for the Town. Two signatures will be required on all checks. The Chair of the Council's Personnel and Police Committee to act if the Mayor or Mayor Pro Tem is unavailable. Daisy seconds the motion. All in favor, motion carries.

**5. Announcements:**

- a. Next regularly scheduled meeting, Monday, September 8, 2014.
- b. Other announcements of Council providing information.

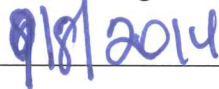
**6. Adjournment- Mayor Pro Tem Wyatt asked for meeting to adjourn. Motion made by Daisy Carter. All in favor.**

Submitted by,

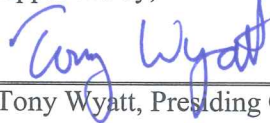


Tammy Redd, "Acting Clerk"

Date:



Approved by,



Tony Wyatt, Presiding Officer, Mayor Pro Tem